

UC-AFT San Diego Local 2034 BYLAWS

ARTICLE I: NAME

The name of this organization shall be the University Council: San Diego, AFT Local 2034, hereinafter referred to as the "Local."

ARTICLE II: MEMBERSHIP

A. Any employee of UCSD carrying an Academic title shall be eligible for membership.

Only members may vote in Local elections, or hold office in the Local. Any member on leave of absence may retain membership during such leave.

B. No discrimination shall be shown toward individual members or applicants for membership on the basis of race, age, sex, marital status, color, physical or mental handicap, medical condition, national origin, sexual orientation, religion, or political activities or beliefs.

C. A member may be expelled for acts detrimental to the Local upon presentation of written charges signed by at least 3/4 of the Executive Committee. The member shall have the right to appeal the decision to the membership at the following Membership Meeting, and shall be reinstated with full rights if a majority of the members present and voting so direct.

D. Any member who has failed to pay dues for three consecutive months, and who is not on leave, shall be placed on inactive (non-voting) status and shall have his/her name removed from records at the State and National Offices.

ARTICLE III: OFFICERS

A. OFFICERS. The Officers of the Local shall be President, Vice- President and Treasurer.

B. NOMINATIONS. Nominees must be Members of the Local. The Executive Committee shall appoint an ad hoc nominating Committee during February of each year to send out a call for nominations and to present a slate of nominations to the membership at the Spring Membership Meeting. In addition, nominations may be made, with the consent of the nominee, by any member in attendance at the Spring Membership Meeting.

C. ELECTIONS. Elections shall be held annually between April 1st and May 31st. They shall be conducted by mail ballot whenever more than one candidate has been nominated for an office. The Executive Committee shall convene a Membership Meeting at which the membership shall have an opportunity to discuss the issues with the candidates if there is a contest. In the case of no majority being received, a run-off election of the top two candidates will be held within a month. If this part of the Bylaws are adopted or amended within the term of office, the previous elections stand until the specified new elections date.

D. VACANCIES. When a vacancy occurs in an office, it shall be filled by a majority vote of the remaining officers, subject to the approval of the Local at its next regular Membership Meeting. If the President is vacated, the Vice President will succeed.

E. RECALL. An officer, whether elected or appointed, may be removed from office by a recall election on petition of 20 percent of the membership of the Local and a vote of a majority of members voting by mail ballot. The Executive Committee shall convene a special meeting at which the officer may clarify his/her position, and at which the membership shall have an opportunity to discuss the issues with the officer.

F. SUCCESSION. At the end of his/her term, each officer shall turn over to the incoming officer all books, papers, records, and other Local properties that have come into his/her custody during his/her term.

ARTICLE IV: DUTIES OF OFFICERS

A. PRESIDENT.

1. The President shall insure that the affairs of the Local are in accordance with the Bylaws and Standing Rules.

2. The President shall preside at all Local meetings and all Executive Committee meetings.

3. The President shall serve as the general representative of the Local when such representation is not otherwise designated by the bylaws.

4. Together with the Treasurer, the President shall be responsible for the financial affairs of the Local.

5. The President shall publicize and distribute agendas for Local and Executive Committee meetings, shall maintain a file of such minutes and assure the distribution of information to the Local.

B. VICE-PRESIDENT. The Vice-President shall assist the President in his/her duties, and shall assume the responsibilities of the President in the latter's absence or incapacitation.

C. TREASURER. The Treasurer, together with the President, shall be responsible for the financial affairs of the Local. He/She shall keep all financial records of the Local, provide financial reports to the Local, and maintain an accurate list of dues- paying members. He/She shall prepare an annual report, showing income, expenditures, assets, and liabilities. This report shall be distributed by mail to the membership.

D. MINUTES of all Executive Committee and Membership Meetings shall be taken and typed on a rotating basis by members of the Executive Committee. When completed, they will be turned over to the President.

ARTICLE V: COMMITTEES

A. STANDING COMMITTEES. Standing Committees on Membership and Grievance shall be established within the Local. Other standing committees may be created by the Executive Committee.

B. COMMITTEE CHAIRS. Chairs of the standing committees, and of any ad hoc committees that may be formed, shall be appointed by the President with the consent of a majority of the other elected officers.

C. COMMITTEE MEMBERS. Members of a committee shall be appointed by the chair of that committee, with the consent of the President.

ARTICLE VI: EXECUTIVE COMMITTEE

A. MEMBERSHIP. The Executive Committee shall consist of the officers, chairs of Standing Committees, the delegate(s) to the local Labor Council, and delegates from the Membership. Fifty percent of the members of the Executive Committee shall constitute a Quorum.

B. POWERS AND DUTIES. The Executive Committee shall:

1. Conduct the business of the Local between Local meetings. All actions of the Executive Committee shall be reported at Local meetings, and shall be subject to review.

2. Authorize the expenditure of funds for the regular operating expenses of the Local. All extraordinary expenses shall be authorized by Local meetings.

3. Authorize agenda for Local meetings.

C. The Executive Committee shall meet at least once each month.

ARTICLE VII: UNIT REPRESENTATIVES

A. A recognized bargaining unit which has five or more members as members of the Local is entitled to one representative to the

Executive Committee. This rep shall be elected by the members of the bargaining unit. In addition, the members of the Local not in a recognized bargaining unit shall elect one delegate at large to the Executive Committee.

B. DUTIES. The duties of the delegates are:

1. To represent their constituencies on the Executive Committee.

2. To distribute literature and communications to members and non-members of their constituencies.

3. To assist in the recruitment of new members from their constituencies.

4. To refer grievances and other communications to appropriate Local bodies.

ARTICLE VIII: MEMBERSHIP MEETINGS

A. FREQUENCY. Regular meetings of the Local shall be held at least once during each academic year. Special meetings of the Local may be called by the Executive Committee or by petition of fifteen percent of the membership.

B. AGENDA. Business transacted at a Local meeting shall normally be limited to the items on the agenda mailed to the membership with the notice of the meeting. If an addition to the agenda is challenged, the approval of a majority of those members present and voting will be required to add an item to the agenda.

C. QUORUM. The quorum at all Local meetings shall be 15% of the membership of the Local. Membership total is to be determined by the most recent official dues count. In Local meetings in which a quorum is determined to be lacking, the members present may formulate propositions to be submitted to a mail ballot of the membership.

D. CLOSED MEETINGS. All meetings shall be closed to persons ineligible for membership in the Local with the exception of such persons as a majority of the members present and voting shall vote to admit as visitors. Only members may vote. Visitors may speak if the majority so votes.

ARTICLE IX: RULES

Robert's Rules of Order, Revised shall govern the conduct of all Local and Executive Committee meetings, as well as those of Local committees, except as superseded by these Bylaws or by Standing Rules.

ARTICLE X: DUES

Dues are determined by the UNIVERSITY COUNCIL, AFT, AFL-CIO.